

DIRA EXECUTIVE MEETING MINUTES

DIRA Executive Meeting Minutes
Monday, 7.30pm, February 7, 2011

Presentation: Waste Management: Bob French (Budget amendment)

Bob French made a presentation providing supporting documents to recommend an amended reduction in the approved 2011 Budget for Waste Management Services. This amended budget will be brought forward to the February General Meeting for approval by the membership.

Executive Present: Liz Johnston, Derek Hood, Nettie Cotter, Max Campil Wedges, Doug Ward, Doug Wright, Frank Frketich

Call to Order: 7.30pm

Approval of the January 3, 2011 Executive Meeting Minutes

Approval further to requested amendments M/S /C

[Approval of the January 14, 2011 Executive Meeting Minutes](#)/M/S/C

Approval of the Agenda:

Approval further to requested amendments M/S/C

New Business:

[Waste Management Amended 2011 Budget](#): The executive expressed appreciation of Bob French's presentation to lower taxes on Denman. The amended budget needs to be taken to the membership for approval at the upcoming General Meeting. We will assist Bob with visual projection of the amended budget.

[Dock Committee](#): The Dock Committee submitted an application for CVRD Grant-in Aid for the Executive Board to review. The application is for \$6000. for the purpose of assisting with their construction and liability insurance costs for the dock project. This is further to last years 'boiler plate' approval by the membership to make multiple applications for funding for the dock building project. The dock committee will report this application submission to the membership at the February General Meeting.

[Motion](#); that the DIRA Executive will authorize the Doc Committee's Grant-in Aid application.

[Dock Committee Funds](#): The Dock Committee has made written request to the DIRA Executive asking that funds held in the DIRA bank account be solidified into one checking account. (some of the funds had been previously been set aside in an interest bearing account) The committee anticipates that purchasing for the project will be underway soon and will need to keep accurate accounting records.

DIRA Membership Drive Update: A final draft was provided by Nettie and Liz for the executive to view, with thanks going to Jackie Ward for creative assistance.

Pesticide Free Committee: Peter Thomsen has emailed and requested that a motion be put forward at the February General Meeting requesting a discharge of the committee from DIRA. Derek will contact Peter to discuss, and bring this issue forward to the GM during the Pesticide Free Committee Report.

DIVFD: A draft update insert has been written for submission to the Grapevine to provide information re DIRA/CVRD contractual agreement to provide Fire Services. The update will provide notice that this issue will be brought forward at the upcoming GM, and briefly explain the history of the DIRA/CVRD agreement.

Motion: the revised shorted update report will go in this weeks Grapevine. **M/S/C**

Action: Frank and Derek will meet with DIVFD/ DIVFA members to see what next steps might be taken.

Request from DIRA member to review the DIVFD financial books: Executive members expressed that this was not something the DIRA Executive could deal with at this time, and that this issue should possibly be handed to the CVRD.

Denman Works Amended Agreement with CVRD/DIRA: Simon Palmer attended the executive meeting to provide information re Denman Works request for interim funding dispersal from CVRD. Denman Works have reviewed the amended CVRD/DIRA agreement (RD-10-038) sent in January and recommend implementation. The DIRA Executive reviewed the amended agreement (extension of the 2010 agreement to March 31, 2011) and found that it was in accordance with the Denman Works approved budget.

Motion: That the DIRA Executive authorize the amended agreement between CVRD/DIRA (RD-10-038) for the disbursement of funds to Denman Works. **M/S/C**

Bill Mee Park and Boat Launch Committee: Further to receiving letters from BC Ferries re their request to use the park boat launch during the interruption of regular ferry service to Hornby next fall for two weeks. We will leave all negotiations to the CVRD Parks Manager Brian Alaert and the Bill Mee Boat Launch Committee, as they have the issue under control. A tug and barge will be contracted to provide a service of some kind to Hornby.

AXIS Insurance Meeting: Liz will prepare an executive report for the membership further to the January 21, 2011 meeting with the AXIS representative Kathryn Britnel held Jan 21 at the Old School with invited DIRA Committee Chairs and representatives. Liz will also bring up the discussion of a possible formula method for sharing costs of these DIRA policies that benefit all volunteers. The possibility of a 'volunteer personal injury policy' will also be discussed.

Summer Traffic Congestion Meeting: Further to the requested meeting with Dept of Highways, BC Ferries, DIRA and Denman down town businesses re summer traffic congestion issues, Liz and Frank will try to organize a meeting with all parties.

Nomination Committee Update: No one has put their names forward as yet. Derek asked who from the executive would consider putting their names forward again. Max Campil-Wedges stated that he would put his name forward again.

Yearly Committee Check List Reports for 2011-2012: These documents need to be reformatted and updated prior to the AGM. Liz will bring forward draft changes.

DIRA Application to qualify to get HST rebates: Liz will prepare an executive draft report which needs to be sent to the DIRA Chairs for discussion and then presented to the general membership. A motion needs to be taken to the General meeting to apply further to the draft documents and information provided to all committee chairs last week.

Correspondence Listings & Minutes: Concern was expressed regarding the large amount of correspondence attached to the minutes. It creates a lot of work and paper to compile. It is proposed that we eliminate documents that are printed elsewhere, that are not directly sent to DIRA, or are inner committee housekeeping items. Derek will bring this up to the membership during new business section of the meeting if there is enough time.

February 14 General Meeting Planning: Liz will facilitate the meeting, Derek will attend to signage, Doug Wright will be minute taker, Max will set up the hall, Nettie will organize the bulletin board & library correspondence & set up computer projection, Frank Frketich will write the Grapevine Report.

Meeting Adjourned: 9.23.pm

Incoming Correspondence:

			2011
1.	BC Assessment Board	2011 Property Assessment Notice for Lot 257, Community Dock Purposes	Jan 9
2.	Axis Insurance	Certificates of insurance for WestCCap and ICET, responses to queries.	Jan 7/10
3.	F. Barker, Resident	Query re Community Project Grants (forwarded to Denman Works!)	Jan 11
4.	B. Engleson, Member	Queries re DIRA / CVRD possible meeting in Jan	Jan 12/1
5.	B. Engleson. DICES	Forwarded update from Kathie Tolson re safety concerns at Denman West ferry terminal- pick up of school children at the school effective Jan 31	Jan 14
6.	Ian Smith, CVRD	Request to discuss proposed model with Manager of Fire Dept Services	Jan 14
7.	R. McCuaig, Member	Queries re 2010 Economic Enhancement Community Project Grants	Jan 14/1/25
8.	M. Webster, Member	Requests for and comments re Motions from Jan 10 DIRA General Meeting	Jan 13/1/18/19/2
9.	P. Thomsen, Pesticide Free Committee	Request re discharge of Pesticide Committee from DIRA	Jan 17/2
10.	James Bast, CVRD	Receipt of Motions from Jan 10 DIRA General Meeting sent Jan 17/11	Jan 24

11.	John Ralston, DIVFD	Copy of minutes of DIVFD Jan 20, 2011 Annual General Meeting with Fire Chief's Performance Review	Jan 24
12.	Island Community Economic Trust	Notification of receipt of all compliance requirements and commencement date along with request for revised budget for the Community Dock Project Reimbursement package and forms provided for the project.	Jan 24
13.	BC Ferries S. Mayall	Request to use Bill Mee Boat Ramp during interruption of ferry service	Jan 31
14.	Ecosystem Restoration Associates Inc	Request for contact information further to Denman Island Parks re Denman Stakeholders consultation Process	Feb 1
15.	CVRD	Agreement for CVRD to provide interim funds to DIRA for Denman Works further to approved budget request.	Feb 7 /9
16.	BC Environmental Assessment Office	Response from Ministry to letter sent by DIRA re Raven Coal Mine	Feb 10
17.	CVRD B. Allaert	Confirmation to Parks Committee and DIRA that CVRD provides volunteer (in regional district parks) accident insurance in addition to liability insurance	Feb 3
18.	Edi Johnston, DIRA member	Re: request to view DIVFD books providing history of requests	Feb 5

Outgoing Correspondence:

			2011
1.	Kathryn Britnel, Axis	Queries regarding DIRA insurance policy	Jan 9
2.	B. Engleson, member	Responses re queries on DIRA / CVRD potential meeting in Jan	Jan 12/17
3.	R. McCuaig, member	Response regarding 2010 Community Grant Funding Application process	Jan 14/15 /17/25/26
4.	Moira Webster, Member	Response to Jan 13 and 18 requests for Motions and telephone request for copy DIVFD letter included in draft minutes (note: incorrect draft letter provided – see Outgoing mail # 10)	Jan 15/19
5.	CVRD /DIVFD	Letter from DIRA Executive Re: DIRA/DIVFD Liaison Requested Motions approved at the January GM re DIVFD Requested letter to CVRD Ian Smith Dec 21' 2010 (note: incorrect letter provided/ see item # 10)	Jan 14/18
6.	BC Environmental Assessment Office	Letter of request from DIRA 'to hold a public meeting re: Raven Coal Mines further to Motion at January GM.	Jan 14
7.	All DIRA Committee Chairs &/or representatives	Notice of Jan 28 meeting with Insurance agent Kathryn Britnel of Axis Insurance to discuss new policy and adequate coverage regarding volunteer activities and Reminder	Jan 19/28
8.	P. Thomsen	Response re discharge of Pesticide Free Committee from DIRA	Jan 20
9.	All attendees	Notice of meeting postponement until further notice re: safety concerns regarding summer ferry traffic congestion and Meeting Reminder	Jan 20/28
10	M. Webster, Member CVRD, DIVFD	Notice of error re incorrect attachment to outgoing correspondence #4 and #5, corrected document (re: letter to CVRD I. Smith re DIVFD)	Feb 4